

## Academic Requests (MPCS Program)



### A. Student Information

Student name		KKU ID	
Level		Mobile #	
Academic year		Term	

### B. Academic Request

Request type*	<input type="checkbox"/> Admissions deferral (تأجيل القبول) <input type="checkbox"/> Postponement of study (تأجيل الدراسة) <input type="checkbox"/> Course withdrawal (انسحاب من مقرر) <input type="checkbox"/> Academic term withdrawal (انسحاب من فصل دراسي) <input type="checkbox"/> Granting attempt to satisfy GPA req.** (منح فرصة إضافية لرفع المعدل) <input type="checkbox"/> Transfer from another program (التحويل من برنامج آخر) <input type="checkbox"/> Re-enrollment (إعادة قيد)	D council, Dean D council, C council D council, Dean D council, Dean D council, C council D council, C council D council, C council, KKU st. comm.	
# of prior admission deferrals عدد مرات تأجيل القبول السابقة		# of prior re-enrollments عدد مرات إعادة القيد السابقة	
# of postponed academic terms عدد الفصول الدراسية المؤجلة السابقة		# of withdrawn academic terms عدد الفصول الدراسية التي تم الانسحاب منها	
# of completed credits عدد الساعات المعتمدة المجتازة		Current GPA المعدل التراكمي الحالي	

\* Refer to the requirements in Rules and Regulations for Graduates Studies.

\*\* The student must meet with their academic advisor before submitting the request for granting an attempt to satisfy the required minimum GPA.

### C. Course Withdrawal Information (please leave this section empty if not applicable)

Course code and name			
Have you withdrawn from this course in the past?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Have many courses in general have you withdrawn from?	<input type="checkbox"/> One course <input type="checkbox"/> Two courses <input type="checkbox"/> Three courses		

### D. Excuse Information

Excuse type	<input type="checkbox"/> Medical reasons <input type="checkbox"/> Other:
Entity that issued the excuse	
Excuse description	

Instructions:

- Complete this form and **attach supporting documents** in the same PDF file.
- Email the form along with supporting documents (in one PDF file) to the program coordinator.
- You will be notified of the decision by email.

### For official use only:

Final decision by	<input type="checkbox"/> Dean <input type="checkbox"/> Dept Council <input type="checkbox"/> College Council <input type="checkbox"/> Other:		
Meeting #		Recom. #	
Decision			
Name		Signature	